

# XANGO

## Next-Day Correction Request

Office Use Only:

### Instructions:

1. The following must be included to correct errors of Sponsorship/Placement made through internet or telephone sign-up:
  - Next-Day Correction Request Form
  - A copy of the XanGo Distributor Application, signed and filled out completely showing the correct sponsorship/placement.
2. The Request must be received by XanGo Distributor Relations by 12 noon MT on the business day following the error. The fax number is 801.816.8115.
3. XanGo is not responsible for incomplete, incorrect, or lost requests.
4. The changes will be made upon approval of XanGo Distributor Relations and may affect commissions (See Policies & Procedures: Sponsor and Placement).

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### Distributor Requesting Change:

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Dist ID: \_\_\_\_\_

E-mail: \_\_\_\_\_

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### Distributor To Be Changed:

Name: \_\_\_\_\_

Dist ID: \_\_\_\_\_

Phone: \_\_\_\_\_

Enrollment Date: \_\_\_\_\_ Time: \_\_\_\_\_

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### XanGo Currently Shows:

Sponsor: \_\_\_\_\_

Sponsor ID: \_\_\_\_\_

Placement: \_\_\_\_\_

Placement ID: \_\_\_\_\_

### Requested Change:

Sponsor: \_\_\_\_\_

Sponsor ID: \_\_\_\_\_

Placement: \_\_\_\_\_

Placement ID: \_\_\_\_\_

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### For Office Use Only:

Date Received \_\_\_\_\_

Comments: \_\_\_\_\_  
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