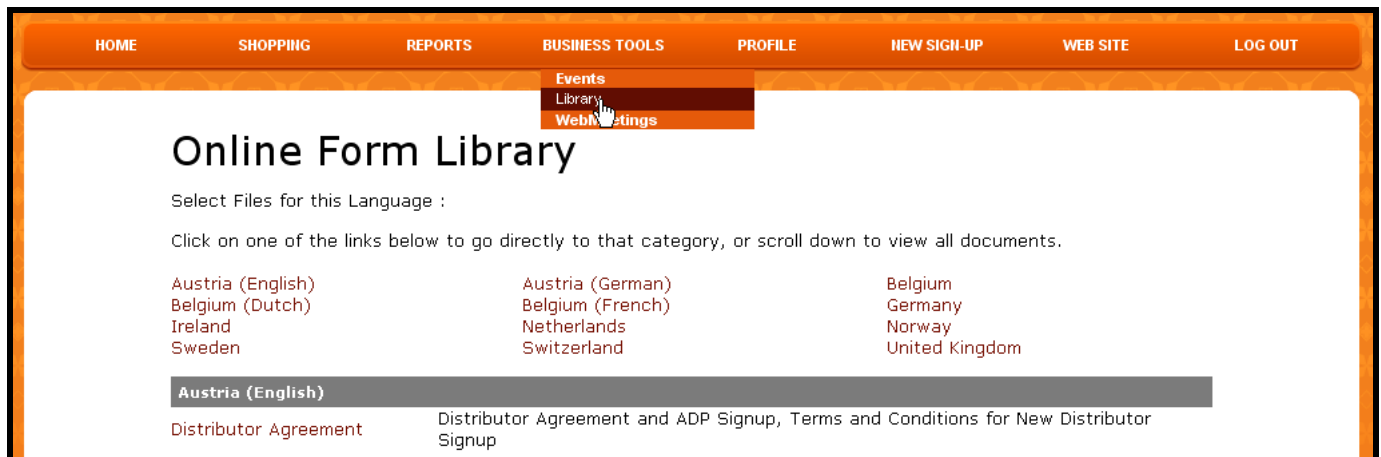


HOW TO COMPLETE THE DISTRIBUTOR APPLICATION FORM

SEQUENCE TO FOLLOW

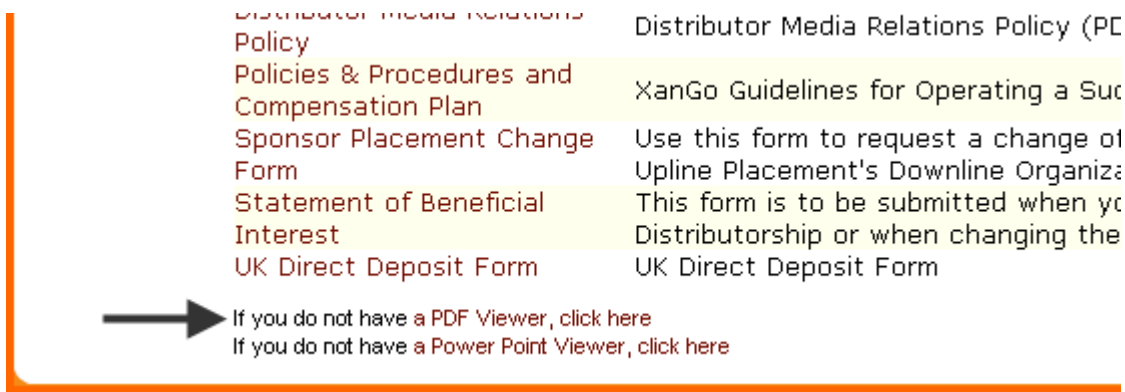
1 - Log into your XanGo™ back office.

Print off a **Distributor application form**. This form is available from **BUSINESS TOOLS-> Library** menu option as shown below.



Click on the country that is applicable or scroll down to the section where the country is listed.

2 - Locate the **Distributor Agreement** text listed in the left hand column. A single click with the left hand mouse button opens up the Distributor Agreement document if you have pdf viewer already installed on your PC. If you don't have this, scroll to the end of the Library page to download this – see below:



3 - Print out the entire Distributor Agreement or just the page entitled Distributor Application.

4 - The first section of the form looks like this or similar to this:

XANGO™ : DISTRIBUTOR APPLICATION					
XanGo LLC // P.O. Box 900 Lehi, UT 84043 // Orders 0800-0324494 // Fax 0800-0326078					
Applicant Information					distributor ID number (office use only)
applicant last name (please print)	first	middle initial	business name (if different from applicant name)		applicant's date of birth (voluntary) day/month/year / /
applicant's phone number (daytime) () -	applicant's fax number () -		applicant's email address		
mailing address			shipping address (must be address where deliveries can be signed for during business hours)		
city	county	postcode	city	county	postcode
joint applicant last name	first	middle initial	phone number (daytime, if different than applicant's) () -	joint applicant's email address	

To complete this section:

Write in the Surname and First name or Business Name used at the time of joining XanGo™. If you are an existing distributor enter your XanGo™ Distributor ID in the box to the right.

Complete the other details in Applicant Information section as requested.

Entering your Date of Birth is optional.

If you want your product to be delivered to an address other than the one entered as your mailing address you should include this in the section above.

If there is a second person, such as a partner that you want listed on the distributor position enter it above.

5 - The second section of the form looks like or similar to this:

Sponsor Information Sponsor & placement information MUST be filled out completely

sponsor's distributor number	sponsor's last name	first	middle initial	phone number (daytime)
placement distributor number	placement last name	first	middle initial	placement phone number (daytime)

To find out the sponsor and placement details go to your XanGo™ back office and select REPORTS->Distributor Information. This shows the sponsor and placement name and distributor ID#. You most likely know the phone number for your sponsor but it should also be available to view from REPORTS->Upline

Listing. Entering the phone numbers for sponsor/placement is not critical to completing this form, just the names and ID#.

6 - The third section of the form looks like or similar to this:

Application Fee Payment

I understand the only financial requirement to become a XanGo Product Distributor is a 21.00 GBP application fee (plus any applicable tax) which includes a kit containing sales and demonstration materials and other information. I understand this kit does not contain commissionable products and any products purchased in connection with becoming a XanGo Product Distributor are optional. In addition, a yearly renewal fee of 12.00 GBP is required to continue as a XanGo Product Distributor. I authorize the company to charge the 21.00 GBP application fee and the renewal fee to my credit card as they become due. I understand that the renewal fee is applicable 12 months from sign-up.

Application Fee Payment: Visa Mastercard

credit card number

expiration date

name (as shown on card)

signature of cardholder

date

X

Most people signup online or occasionally over the phone. If you have already done so you do not need to complete the above. However, if you are completing this form as part of the paperwork XanGo™ requires within the first 30 days of joining then just enter 'CREDIT CARD DETAILS ENTERED AT TIME OF SIGNUP' so XanGo don't think you have missed a section of the form by mistake.

7 - The final section of the form looks like:

Terms and Conditions

I have read and agree to the Terms and Conditions contained on the reverse side of this document and I am familiar with the return, policy described in XanGo Policies and Procedures. I hereby agree to be bound by the Terms and Conditions, which by reference are fully incorporated into this agreement. I certify that I am the age of majority and am legally able to enter into this contract. I have read and agree to XanGo Policies and Procedures and agree to the terms of confidentiality contained therein.

applicant's signature

date

co-applicant's signature

date

X

X

A PARTICIPANT IN THE XANGO COMPENSATION PLAN HAS THE RIGHT TO CANCEL AT ANY TIME, FOR ANY REASON.
CANCELLATION MUST BE SUBMITTED IN WRITING TO THE COMPANY AT ITS PRINCIPAL PLACE OF BUSINESS. (faxed copies may be deemed as originals)

This is the key part of the form that XanGo™ needs the applicant and any co-applicant to sign and date. This enables XanGo™ to show they have the person's consent to the new distributor position. It is intended to reduce the chances of somebody being signed up without their consent.

8 - The fax number to send this form to is shown at the top of the form – for the UK form this looks like (use the equivalent FAX number on your form):

XANGO™: DISTRIBUTOR APPLICATION

XanGo LLC // P.O. Box 900 Lehi, UT 84043 // Orders 0800-0324494 // Fax 0800-0326078

On completion, FAX the form back to XanGo™. We always advise calling XanGo™ at least 15 minutes after sending the FAX to confirm they have received it and it is legible. The telephone number to use is to the left of the FAX number

(the FAX and telephone numbers shown above apply to the UK market only). The equivalent contact details are displayed in the same place on your country specific form.

POINTS TO NOTE

The Distributor Application form should be returned to XanGo™ at the same time as the ADP form and within 30 days of first signing up with XanGo™. If you do not have access to a FAX machine you can post the form back to XanGo™.

XanGo™ requires unique ID to be given in some markets. For example, for US distributors, XanGo™ requires the Social Security ID (SSID) to be entered on the form and at time of joining XanGo™ if done online or over the phone. XanGo™ requests this information to try to avoid duplicate positions being taken by one person. As unique ID's are not available in all countries XanGo™ is only able to implement this in some markets. The form will show whether this is required for the country you are in.

If you have any questions about completing the form, call XanGo™ Customer Service.

RELATED TRAINING DOCUMENTS:

- How to Login To Your XanGo Back Office
- How to Locate XanGo™ Forms
- How to Complete the ADP Application Form

RELATED TRAINING VIDEOS:

- How to Login To Your XanGo Back Office

----- END OF TRAINING DOCUMENT -----